

# Kniveton Parish Council

## Minutes of the Meeting of the Parish Council, held at The Village Hall, Kniveton on Tuesday 4 July 2018 at 6pm

Present: Chairman: R. Barnett  
Councillors: J. Bradbury, L. Howe, H. Nelson and M. Vaughan

Apologies: Councillor: L. Rose

Also, in Attendance: Kath Gruber (Parish Clerk)  
County Councillor Ratcliffe (from 6.05pm to 7pm)  
5 members of the public

### NON-CONFIDENTIAL INFORMATION

#### FC/0718/01 Apologies for Absence

Apologies were received and accepted from Councillor L. Rose

#### FC/0718/02 Variation of Order of Business

None

#### FC/0718/03 Declaration of Members Interest

The following interests were declared:

- Parish Field and Churchyard Mowing - Councillor Bradbury
- Rights of Way – Councillor Barnett
- Get Together Club – Councillor Howe

#### FC/0718/04 PUBLIC SPEAKING

County Councillor Ratcliffe updated the council on the Peak Waste application which has been approved. She suggested it would be good governance if the Parish Council set up a committee or liaison group to monitor the outputs.

#### FC/0718/05 Minutes of the Parish Council Meeting

**Resolved:** that the

- 1) Minutes of the Annual General meeting held on 8 May 2018 were confirmed as a correct record under the provisions for approval and signed by the Chairman.
- 2) Minutes of the Parish Council meeting held on 8 May 2018 were confirmed as a correct record under the provisions for approval and signed by the Chairman

#### FC/0718/06 Exclusion of the Public

No exclusion deemed necessary.

#### FC/0718/07 Highways

##### 1) Planters

The Council discussed the options of buying and renting 2 Manchester planters and it was **Resolved:** to rent 2 planted up planters with the watering service from

Signed \_\_\_\_\_ Dated 18 September 2018

July to September 2018 at a cost of £199 (excluding VAT) each with carriage costs £40 each.

## 2) Reflectors

Councillor Ratcliffe updated the Council on the Highways action of ordering 2 new reflectors.

## 3) Other highways issues

### Speed

The Chairman advised she had not received a response regarding the speed survey results and would be following this up. The Clerk advised she had contacted the PCSO to arrange new speed check.

### Longrose Lane

Councillor Bradbury told the Council that the nettles and blackberries overgrowing along the raised footpath and verge were a hazard. It was **Resolved**: To report to DCC and contact Derbyshire Dales Environment team who hold the contract to clear vegetation on the highway

## **FC/0718/08 Footpaths**

### 1) Footpath 7

The Council noted that the landowner had refused access to lay chatter and it was **Resolved**: that the Chairman would contact the Rights of Way team.

### 2) Footpath 38

The landowners request of green signs with white wordings was agreed and these will be ordered.

### 3) Madge Hill Bridleway

The Council noted that Councillor Vaughan is to discuss access with the landowner. Access beyond the bridleway was also noted to be obstructed and it was **Resolved**: that Councillor Howe will report this to DCC.

### 4) Other footpath issues

The Council noted that the school fence is in a poor state of repair and it was **Resolved**: to obtain a quote for a new fence for consideration at JPFC in September.

## **FC/0718/09 Playing Field Drainage**

The Clerk updated the Council that the contractor was to contact Mr Hand directly regarding the work he requires and that he will provide dates for completing the works during the summer break. Councillor Bradbury presented a second quote and it was **Resolved**: to consider this and delegate approval to the Chairman and 1 other Councillor under delegated approvals.

## **FC/0718/10 Caravans at New House Farm**

The Council are extremely concerned about the high noise levels and anti-social behaviour that is occurring over weekends and their disappointment that no action is being taken by the District Council or DCC. It was **Resolved**: that the Chairman would contact the District Council to discuss the Parish Council's concerns that no action is being taken.

## **FC/0718/11 Council's Systems of Internal Control and results of the Internal Audit held on 31 May 2018**

The Council noted the Systems of Internal Control report prepared by the RFO and the report of the Internal Auditor.

**Signed** \_\_\_\_\_ **Dated** 18 September 2018

### **FC/0718/12 Annual Governance Statement on the Annual Return**

The Clerk read the annual governance statement on the 2017-18 annual return, the Council considered that all matters had been met and

**Resolved:** For the Clerk to indicate on the form that all the statements had been met and directed that the Chairman sign the form as approved

### **FC/0718/13 Planning Applications**

- 1) The Council considered the retrospective planning application (reference: 18/00662/LBALT and the removal of the yew and it was **Resolved:** To raise no objections
- 2) The Council considered Councillor Ratcliffe's suggestion regarding a committee or liaison group to monitor Peak Waste outputs and it was **Resolved:** to make recommendation at September meeting on options for an effective liaison group with Peak Waste and other interested parties

### **FC/0718/14 Report of the Clerk**

- **Action Plan**

The Clerk updated the Council as to progress on the Action Plan and matters arising from the last meeting. The Council discussed the Council's assets and it was agreed to establish assets in relation to the playground/playing field at the September JPFC.

- **General Correspondence**

Noted

- **WW1 Commemoration 11 November 2018**

The Council noted that the Church would be organising the Remembrance and Commemoration service.

- **Canvasser Recruitment**

The Council noted the recruitment campaign and it was **Resolved:** to advertise the recruitment on the Parish Noticeboard.

### **FC/0718/15 Consultations**

The Council noted the consultations:

- National Rural Crime Survey 2018
- Draft Landscape Character and Design Supplementary Planning Document 2018

### **FC/0718/16 Derbyshire Association of Local Councils**

The Council noted the contents of Circulars 07/2018 and 08/2018

### **FC/0718/17 Finance**

- 1) **Accounts for Payment**

The Meeting considered the monthly payments as attached at Schedule 1 and **Resolved:** accounts to be initialled and approved by the Chairman, with cheques duly signed and payments authorised by the Members.

- 2) **Year End Accounts (2017/18)**

The Council considered the Year End accounts presented at Schedule 2 and

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**Resolved:** To approve the accounts and to direct the Chairman to sign the same as approved.

### **3) New Bank Account**

The Clerk advised the Council that the 2-year fixed loyalty account with the Leeds has closed and the balance of £6,096.69 transferred to the Leeds Pyramid Share account. It was **Resolved:** to transfer the £6,096.69 from Pyramid Share into the current account with Santander

### **FC/0718/18 Accounting Statement on the Annual Return**

The Meeting considered the Accounting Statement as approved by the RFO and

**Resolved:** To approve the Accounting Statement on the Annual Return and direct that the Chairman sign the same as approved.

### **FC/0718/19 Community Involvement Scheme**

The Council considered this DCC scheme and noted that the village has a good level of community involvement already. It was **Resolved:** to keep with existing arrangements.

### **FC/0718/20 Items for information only**

Councillor Howe tendered her resignation which was regrettably accepted. The Council gave their thanks to Councillor Howe who has worked extremely hard for the village and will be a much missed member of the Council.

### **FC/0718/21 Date and Time of Next meeting**

**Resolved:** that the next meeting of the Parish Council will take place immediately following the JPFC (7pm) and be held on:  
18 September 2018 at the Village Hall, Kniveton

## **CONFIDENTIAL INFORMATION**

The Meeting closed at 19.15pm.

Signed \_\_\_\_\_ Dated 18 September 2018

**Schedule 1**

Cheque	Description	Payee	Amount
810	Insurance	BHIB	£194.19
811	Audit	Janice Jackson	£32.00
812	Expenses	K Gruber	£81.66
813	Salary June & July	K Gruber	253.81
814	PAYE 3& 4	HMRC	63.4
			£625.06

**Schedule 2**

ACCOUNTS 2017-18								
Precept	Grant	Income	Interest	Parish Field	VAT	Transfer		
£4,295.00								
		£0.00	£179.89					
	£164.40							
					£273.68			
	£1,200.00							
£4,295.00	£1,364.40	£0.00	£179.89	£0.00	£273.68	£0.00	<b>£6,112.97</b>	
chq no	Insurance	Subscrip- tion	Field Main	Clerk's salary	Expenses	Audit	PAYE	Small Work
599				£199.50				
600							£50.00	
601					£87.62			
602								
603					£67.99			
605				£122.50				
606					£71.00			
607				£122.50				
608					£59.05			
609								
610								
611							£30.60	
612							£30.60	
613						£20.00		
614			£106.00					

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615								£115.
616	£214.35							
617				£122.50				
618				£122.50				
619					£40.69			
620							£30.60	
771							£30.60	
773				£122.50				
775				£310.90				
776							£30.60	
777							£77.60	
778		£158.08						
779					£41.02			
780								
781								
782				£245.00				
783							£30.60	
784							£30.60	
785								£381.
786					£106.43			
787								
788								
789								
790				£245.00				
791							£61.20	
792					£36.44			
794								
795								
796								
797				£122.30				
798				£122.30				
799							£61.60	
800								
801		161.08						
802					28.95			
	<b>£214.35</b>	<b>£319.16</b>	<b>£106.00</b>	<b>£1,857.50</b>	<b>£539.19</b>	<b>£20.00</b>	<b>£464.60</b>	<b>£496.</b>

Signed \_\_\_\_\_ Dated 18 September 2018