

# Kniveton Parish Council

## Minutes of the Annual General Meeting of the Parish Council, held at The Village Hall, Kniveton on Tuesday 8 May 2018 at 7.07pm

Present: Chairman: R. Barnett  
Councillors: L. Howe, H. Nelson and J. Bradbury

Apologies: Councillors: L. Rose and M. Vaughan

Also, in Attendance: Kath Gruber (Parish Clerk)  
7 members of the public

### **AGM/0518/01 Election of the Chairman of the Parish Council 2018-2019**

**Resolved:** That Cllr Bartlett be elected Chairman of the Parish Council for 2018-2019

Cllr Bartlett made her Declaration of Acceptance of Office

### **AGM/0518/02 Election of the Vice Chairman of the Parish Council 2018-2019**

**Resolved:** That Cllr Howe be elected Vice Chairman of the Parish Council for 2018-2019

### **AGM/0518/03 Declaration of Members Interest**

None

### **AGM/0518/04 Apologies for Absence**

Apologies were received and accepted from Councillors Rose and Vaughan

### **AGM/0518/05 Standing Orders**

**Resolved:** The Council reviewed and adopted the Standing Orders

### **AGM/0518/06 Financial Regulations**

**Resolved:** The Council reviewed and adopted the Financial Regulations

### **AGM/0518/07 Delegation Arrangements**

**Resolved:** The Council approved the following delegation arrangements which will be included in the Standing Orders and Financial Regulations:

To appoint the Clerk as the Council's Proper Officer and Responsible Financial Officer (RFO).

To delegate to the Chairman, and in his/ her absence the Vice Chairman, plus one other Councillor decisions of the Council and payments on behalf of the Council (up to a value of £1000) during the recess months provided that all such decisions and payments are reported to the next appropriate meeting of the Council

### **AGM/0518/08 Council's Code of Conduct**

**Resolved:** The Council reviewed and adopted the Code of Conduct

### **AGM/0518/09 Equal Opportunities Policy**

**Resolved:** The Council reviewed and adopted the Equal Opportunities Policy

Signed \_\_\_\_\_ Dated 17 July 2018

**AGM/0518/10 Freedom of Information Policy**

**Resolved:** The Council reviewed and adopted the Freedom of Information policy.

**AGM/0518/11 S137 Policy**

**Resolved:** The Council reviewed and adopted the S137 Policy

**AGM/0518/12 Social Media and Electronic Communication Policy**

**Resolved:** The Council reviewed and adopted the Social Media and Electronic Communication Policy

**AGM/0518/13 Appointment of Representatives to outside bodies**

none

The Annual Meeting closed at 7.16pm and was followed by a Full Council Meeting.

Signed \_\_\_\_\_ Dated 17 July 2018